# Employee Status Report

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| **Employee information** | | | |
| Employee name | B. Sri Laxmi | Note |  |
| Department | Meeting organization system | Manager | Kranthi Kiran |
| Report start date | 12-09-2019 | Report end date | 19-09-2019 |

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| **Short-term action items** | | |
| Action item | Due date | Status |
| Viewed the project details and  prepared uml diagrams with  team by dividing the task | 12-09-2019 | Task assigned |
| Class and state chart diagrams  Were prepared | 13-09-2019 | Task was completed  Yet needed to update |
| done with the update | 16-09-2019 | Task completed |
| Diagrams need to updated with mvc  Design pattern | 17-09-2019 | Again task  Was divided |
| Sequence diagram using mvc was prepared | 18-09-2019 | Work was almost done |
| Need to create data base and  Also need to prepare test cases | 19-09-2019 | Task not yet assigned |

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| **Long-term goals** | | |
| Goals | Due date | Progress |
| Enter goal 1 | Enter due date | Enter progress |
| Enter goal 2 | Enter due date | Enter progress |
| Enter goal 3 | Enter due date | Enter progress |
| Enter goal 4 | Enter due date | Enter progress |
| Enter goal 5 | Enter due date | Enter progress |
| Enter goal 6 | Enter due date | Enter progress |

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| **Accomplishments** |

Enter accomplishments

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| **Concerns** |

Enter concerns